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| Name: | College Faculty/Office/Unit: |
| Position: | Length of service to PNU: |
| Research Title: | Type of presentation: 🗌 Poster presentation  🗌 Oral presentation |
| Title of the International conference/convention: | |
| Inclusive date/s: | Venue: |
| **Disclosure Statement (Please check which is applicable)**  🗌 There is no funding assistance from the organizing or any other agencies for my participation in this international academic event.  🗌 I have been provided with funding assistance amounting to \_\_\_\_\_\_\_, in support to this paper presentation by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(name of agency) and I hereby attached the details of the funding assistance provided.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Applicant’s signature | |
| **Attachments:** *(Please submit in triplicate copies)*  🗌 Abstract of the Paper to be presented at the conference  🗌 Applicant’s Curriculum Vitae  🗌 Photocopy of the Letter of Invitation and Acceptance Letter from the organizer  🗌 Photocopy of informational materials about the conference  🗌 Certificate of acceptance for publication or photocopy of journal article title for published article, if applicable  🗌 For PNU Manila faculty members, endorsement of the immediate supervisor, College Dean/Institute Director,  and Vice President for Academics (VPA)  🗌 For PNU Manila administrative staff, endorsement of the immediate supervisor, Director of Human Resource  Management and Development Services (HRMDS), Vice President for Finance and Administration (VPFA), and  Vice President of the domain where the staff is designated  🗌 For the PNU Campuses, endorsement of the immediate supervisor, Dean for Academics, Executive Director and  Provost, and the Vice President for University Relations and Advancement (VPURA)🗌 Details of financial assistance to include amount, coverage, and proposed utilization  🗌 Details of financial assistance requested from sources other than PNU | |

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| **Commitment Statement (For papers not yet published)**  I hereby expressed my commitment to publish this research in a reputable refereed journal (international or CHED accredited) within one year after my presentation and submit to the EPRDC the copy of the published article with proofs of evaluation by the journal’s referees.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Applicant’s signature | |
| **Recommended for the incentive amounting to:**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Associate Dean / Immediate Supervisor**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Director, HRMDS** (for PNU Manila Administrative Staff)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Dean (CTD/CGSTER/CFLEX)** | **Recommended by:**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Executive Director and Provost**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **VPA/VPURA/VPRPQA/VPFA** |
| **Endorsed:**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Director, EPRDC** | **Certification for the availability of research presentation fund:**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Head, Accounting Unit** |
| **Approved\***  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **President** | |
| ***\*Subject to compliance with government accounting and auditing rules and regulations*** | |