



*Esther B. Ogena, Ph.D.*  
President

REPUBLIKA NG PILIPINAS  
Republic of the Philippines  
PAMANTASANG NORMAL NG PILIPINAS  
Philippine Normal University  
ANG PAMBANSANG SENTRO SA EDUKASYONG PANGGURO  
The National Center for Teacher Education  
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**UNIVERSITY MEMORANDUM**

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**TO :** All Faculty Members who have on-going self-initiated research projects  
All Campuses

**SUBJECT :** Reporting of Information for Recording and Monitoring

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All on-going *self-initiated research projects* must be reported to the EPRDC for recording and monitoring, using the prescribed form, and only upon the start of the project's undertaking. Each reported project is also expected to be published in a reputable research journal and presented in an academic forum or conference, local or international.

These guidelines are in response to the greater demands on research accomplishments from external directives like the CHED's SUC Leveling standards and CHED-DBM's Performance-Based Bonus requirements.

You may download the prescribed form from [www.pnuresearchportal.org](http://www.pnuresearchportal.org).

Please be guided accordingly.

**ESTER B. OGENA, Ph.D.**  
President

Telefax No.: 527-0005 E-mail: [president@pnu.edu.ph](mailto:president@pnu.edu.ph) Website: [www.pnu.edu.ph](http://www.pnu.edu.ph)