



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION

CHED MEMORANDUM ORDER

No. 40
Series Of 1998

TO : CHED Commissioners
CHED Central Office Directors
CHED Regional Directors
Presidents of State Colleges and Universities
Heads of Private Higher Education Institutions
Heads of CHED Supervised Institutions
Heads of Local Colleges and Universities

SUBJECT : Research Advocacy on Higher Education

DATE : July 16, 1998

1. The Commission on Higher Education (CHED) through the National Higher Education Research Agenda (NHERA) upholds, maintains, and sustains the promotion of research in higher education.
2. The two interesting features of the NHERA, i.e: (a) call for research proposals within CHED priorities/ specifications and regional needs; and (b) the allocation of a substantial amount of money for research grants have consequently paved the way for a good number of higher education institutions (HEI's) to submit research proposals for possible funding.
3. There is a felt need, however, to encourage more proponents to submit research proposals based on CHED priorities/specifications and regional concerns. In view thereof, the Commission will conduct a series of conference workshops nationwide specifically to:
 - a) intensify the information dissemination about the rationale, mechanics and requirements for availing research funding assistance;
 - b) conduct an orientation/training in the technical preparation of research proposals within CHED and regional priorities based on the NHERA Research Application Guide; and

c) provide a forum for enhancing team building and establishing networking/linkages between and among HEIs in the different regions of the country in undertaking research on higher education.

4. To provide greater participation among public and private higher education institutions (HEIs), the conduct of the series of conference-workshops is based on geographical/regional groupings scheduled as follows:

<u>Date</u>	<u>Participants</u>	<u>Venue</u>
Aug. 18-19	Area 1 - Mindanao Regions IX, X, XI, XII and CARAGA	MIC Cursillo Retreat House Florentino Torres St. Davao City Tel No. (082)227-2239/ (082)226-3590
Aug. 20-21	Area 2 - Visayas Regions VI, VII and VIII	Cebu Grand Hotel Capitol Commercial Complex N. Escano Street, Cebu City Tel No. 254-6337 Loc. 102-103
Aug. 25-26	Area 3 - Luzon - Region I, II, III, and CAR	Teachers Camp, Baguio City Tel No. 442-3517
Sept. 1-2	Area 4 - Luzon Regions IV, and V	Imus Sports Center E. Aquinaldo Highway Imus, Cavite City Tel. No. 970-1956 to 61
Aug. 27-28	Area 5 - Luzon -NCR	St. Scholastica College Leon Guinto St. Malate, Manila Tel. No. 5247686 to 89 Fax No. 5212593

5. Each institution shall send only one (1) participant who is either the Director of Research, the Dean of the Graduate School or a Faculty actively engaged in research. An institution can send additional participants but should provide/shoulder their expenses.

All expenses incidental to the attendance of each participant shall be charged against local funds while the meals and overnight accommodation of the participants (1 per HEI) except NCR shall be borne by the CHED subject to the usual accounting and auditing rules and regulations.

6. The CHED- Central Office and Regional Office Staff shall serve as the resource persons during the conference-workshop.
7. Confirmation of attendance and other arrangements should be made one week prior to the scheduled dates with the host region c/o CHED Higher Education Regional Office Director through the address below:

- For Mindanao Participants
(Regions IX, X, XI, XII and CARAGA)

Dr. Eloisa W. Paderanga, Director II
CHED-Higher Education Regional Office XI
No. 318 Calachuchi Street
Juna Subd., Matina, Davao City
Tel No. (082) 296-1580/ (082) 296-1250

- For Visayas Participants
(Regions VI, VII and VIII)

Dr. Isabel L. Mahler, Director II
CHED-Higher Education Regional Office VII
CPSTA Bldg., R.R. Ladon
Corner Junquera Ext., Cebu City
Tel. No. (032) 255-5774
Fax No. (032) 255-7642

- For Luzon Participants
(Regions I, II, III and CAR)

Dr. Joseph D. Delos Santos
Director II
Cordillera Administrative Region
No. 4 Gibraltar St., Baguio City
Tel. No. (074) 446-29-54
(074) 443-8396

- For Luzon Participants
(Regions IV and V)

Ms. Isabel F. Inlayo, OIC
CHED-Higher Education Regional Office IV
6/F J & T Bldg.
No. 3894 R. Magsaysay Blvd.
Sta. Mesa, Manila
Tel. No. 713-9171/715-0533
Telefax. 716-6975

- For NCR Participants

Dr. Pocidio C.M. Quiambao
Director II
CHED-HERO National Capital Region
2/F Pressman Bldg.
No. 130 E. Rodriguez Sr. Ave., Q.C.
Tel. No. 743-3155/743-3139
Fax No. 743-3220

8. Pre-requisite to the attendance to this conference-workshop is the submission/presentation of a concept paper or research proposal on the identified CHED research priorities.
9. Enclosed is a copy of the tentative program for your information and guidance.
10. Immediate dissemination of this memorandum is desired.

So Ordered.

Pasig City, Philippines July 16, 1998


ANSEL C. ALCALA
Chairman

PROGRAM OF ACTIVITIES

Day 1

8:00 - 9:00 A.M.	Registration
9:00 - 10:00	OPENING PROGRAM - Pambansang Awit - Invocation - Welcome Remarks - Intermission - Presentation of Participants - Inspirational Message - Statement of Purpose - Mechanics of the Workshop
10:00-10:30	Coffee Break
10:30 - 12:00	CHED Research Priorities OPEN FORUM
12:00-1:00	Lunch Break
1:00 - 3:00	Technical Preparation of Research Proposals Discussion/Presentation of Concept Papers and Terms of Reference for Commissioned Researches Discussion/Explanation of the CHED Research Proposal Application Guide
3:00 - 3:30	Coffee Break
3:30 - 4:30	Discussion/Presentation of Concept Papers for CHED Grants-In-Aid Researches
4:30 - 7:00	Workshop on Preparation of Research Proposal
7:00 - 8:00	Dinner
8:00 - 10:00	Continuation of Workshop

Day 2

7:30 - 8:00	Breakfast
8:00 - 10:00	Recap of Day 01 Activity Continuation of Workshop
10:00 - 10:30	Coffee Break
10:30 - 12:00	Continuation of Workshop
12:00 - 1:00	Lunch Break
1:00 - 3:00	Presentation of Workshop Outputs Closing Remark Distribution of Certificates of Participation
3:00 - 3:30	Coffee Break
3:30	Homeward Bound