



Republic of the Philippines
OFFICE OF THE PRESIDENT
COMMISSION ON HIGHER EDUCATION

CHED Memorandum Order(CMO)
No. 05, s. 2005

Subject: Addendum to CMO 35, S. 2004, Implementing Guidelines of the
Higher Education Development Project- Faculty Development
Program (HEDP-FDP)

In fulfillment of the its commitment to support the upgrading of higher education faculty qualifications, the CHED, through Commission en banc (CEB) Resolution no. 044 s. 2005 dated February 14, 2005, approved the provision for substitutes for full-time scholars under the HEDP-FDP in accordance with the following guidelines:

I. Eligibility for substitute assistance

Qualified as full-time scholars are:

- a. Faculty scholars who are completely released by the Sending Higher Education Institutions (SHEIs) from full-time teaching load.
- b. Scholars who are taking a full-time study load with a minimum of twelve (12) units as certified by their Delivering Higher Education Institution (DHEI), except during the last term when a minimum of 9 units may be considered as full-time load.

II. Conditions

The grant of subsidy to the SHEIs for their substitute teachers shall be governed by the following:

- a. Only SHEIs with faculty scholars enrolled during regular semesters or trimesters shall be given the subsidy;
- b. A maximum of twelve (12)-unit load per substitute per term (semester or trimester) shall be given subsidy. Units in excess of the twelve (12) units shall be shouldered by the SHEI;
- c. The rate of the three (3) unit load per month per substitute shall be based on the hiring rate of the SHEI but not to exceed P1,120 per unit per month or P280 per hour. The expense for the substitute teachers of the Sending HEI specified in item 1 shall be reimbursed directly to the SHEI after the submission of the accomplished form (Attachment 1); and

d. Source of funding shall be the HEDP-FDP scholarship allocation from the HEDF.

III. Coverage

The Guidelines shall apply to all incoming scholars starting Phase II (AY 2005-2006) of the HEDP-Faculty Development Program.

This CMO shall take effect immediately and shall be in force until otherwise revoked.

Pasig City, Philippines March 15, 2005



FR. ROLANDO V. DE LA ROSA, O.P.
Chairman



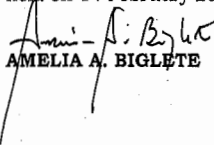
Republic of the Philippines
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MEMORANDUM FROM THE OFFICER-IN-CHARGE, EXECUTIVE OFFICE

FOR : Honorable Chairman and Commissioners
SUBJECT : Executive Summary of the 237th Commission Meeting
DATE : 22 February 2005

Respectfully forwarded to the Honorable Chairman and Commissioners the attached matrix of the matters taken up during the 237th Commission Meeting held on 14 February 2005 for reference.


AMELIA A. BIGLETE

OFFICE	SIGNATURE	DATE RECEIVED
Chairman De La Rosa		
Comm. Ocampo Jr.		
Comm. Padolina		
Comm. Puno		
Comm. Umar		

044	<p>1. Utilization of the Faculty Development Program</p>	<p>Dr. Jean C. Tayag presented the proposed amendment to the provision of the Faculty Development Scholarship Program (CMO 35 s 2004) on the use of the CHED subsidy for salaries of substitute teachers while regular teachers are on study leave.</p>	<p>The Commission approved the proposed amendment/guidelines to CMO 35 s 2004 on the use of CHED subsidy as proposed by Dr. Tayag as follows:</p> <ol style="list-style-type: none"> 1. Subsidy will be given only to PHEIs with faculty scholars enrolled during regular semesters/trimesters. 2. CHED to subsidize only up to a maximum of 12 units/semester or trimester/substitute. Units in excess thereof shall be for the account of the sending PHEI. 3. Amount of CHED's subsidy shall be based on the PHEI's hiring rate but not to exceed Php 1,120.00 per unit per month or Php 280/hour.
	<p>2. Request of Zamboanga AE Colleges (ZAEC), Zamboanga City for a Commission Visit in re: Application for University Status</p>		<p>Taken up in Executive Session.</p>

*Certified de tout au fait
correct of the decision
of the CAC, 14 Feb. 2005*

Ano Maria Rm